

**St. Johns County Clerk of Courts
Credit/Debit Card Authorization Form**

To pay with Visa, Master Card, Discover, or American Express, this form must be completed and returned to the St. Johns County Clerk of Courts.

Item to be paid for (i.e. case #, ticket #, copies): _____

Defendant's Name/Address:

Cardholders Name/Address (if different from defendant):

Telephone No: _____

I hereby authorize the St. Johns county Clerk of Courts to charge my credit/debit card:

Card No: _____

Expiration Date: _____ V-code _____*

Dollar amount authorized \$ _____ (cardholder must complete)
A convenience fee will be **added** to your authorized amount in accordance with the Clerk's merchant services vendor's fee schedule found on our web site at www.sjccoc.us in the financial section, clerk's fees.

Cardholder Signature: _____

Date: _____

[] Please send payment confirmation to my email address: _____
Instead of mailing a receipt.

*V-code is the 3-digit number on the back of the card or 4-digit on the front of the American Express card.

Fax to: **Recording** 904-827-5649 **Family/Civil** 904-819-3662
 Criminal 904-819-3666 **Probate** 904-819-3677
 Board Minutes & Records 904-819-3664

Mail: **St. Johns County Clerk of Courts**
4010 Lewis Speedway
St. Augustine, FL 32084

St. Johns County Clerk of Courts
 Credit/Debit Card Convenience Fee Table
 Updated: 04/23/12
 Fee for in person or via Fax

Transaction Range	Fee Amount
\$ 0.01 > \$ 50.00	\$ 1.50
\$ 50.01 > \$ 75.00	\$ 1.75
\$ 75.01 > \$ 100.00	\$ 3.00
\$ 100.01 > \$ 150.00	\$ 4.00
\$ 150.01 > \$ 200.00	\$ 5.00
\$ 200.01 > \$ 250.00	\$ 6.40
\$ 250.01 > \$ 300.00	\$ 7.80
\$ 300.01 > \$ 350.00	\$ 9.20
\$ 350.01 > \$ 400.00	\$ 10.60
\$ 400.01 > \$ 450.00	\$ 12.00
\$ 450.01 > \$ 500.00	\$ 13.40
\$ 500.01 > \$ 550.00	\$ 14.80
\$ 550.01 > \$ 600.00	\$ 16.20
\$ 600.01 > \$ 650.00	\$ 17.60
\$ 650.01 > \$ 700.00	\$ 19.00
\$ 700.01 > \$ 750.00	\$ 20.40

For each additional increment of \$50
 or portion thereof, add \$1.40